

HONDROS COLLEGE

4140 Executive Parkway
Attn: Wisconsin CE
Westerville, OH 43081

Phone: 888-466-3767
Fax: 614-508-7280

Wisconsin Online Final Exam Proctor Form

This proctor form needs to be submitted within seven business days of completing the exam

Students: Please read the following proctor agreement and instructions carefully prior to beginning your exam.

- I have a proctor present who is an impartial, disinterested third party or currently licensed agent with no family or financial relationship to me.
- I agree not to use course materials, notes, or books during the exam, nor did I have any advance preview of the online exam materials.
- I agree to present the exam proctor with a valid form of identification prior to the start of the exam.

Please fill out the following information in the presence of your exam proctor

Student Name:	
Street Address:	
City, State, Zip:	
Phone Number:	
Agent License Number:	

Proctors: Please read the following proctor agreement and instructions carefully prior to the licensee beginning their exam.

- I agree that I am an impartial, disinterested third party, or currently licensed agent with no family or financial relationship to the examinee.
- I agree to closely monitor the examinee throughout the duration of their exam, ensuring that course materials, notes, or books are not utilized during the testing process. I verify that the student did not have advance previews of the online exam materials.
- I agree that I have verified the identity of the examinee by having been presented with a valid form of identification prior to the start of the exam.

Proctor Name:	
Street Address:	
City, State, Zip:	
Phone Number:	
Locate of Examination:	
Date/Time of Examination:	

I verify that I have completed the exam fully in the presence of the exam proctor, under the conditions set forth above.

Examinee Signature & Date

I verify that the examinee completed the exam fully in my presence, under the conditions set forth above.

Proctor Signature & Date